

# How To Order

(please photocopy for future orders)

## YOUR ADDRESS

Name:

Delivery address:

Postcode:

Telephone:

Fax:

Email:

## PAYMENT METHODS

CHEQUE

Cheque enclosed?

Y / N

Cheque Number:

POSTAL ORDER

Postal Order enclosed?

Y / N

Ref Number:

CREDIT CARD

Payment by Credit Card? Y / N

Card Type:



Card Number:

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Name on Card:

Expiry Date:

Start Date:

Issue Number:

3 Digit Security Number:

(Last 3 digits on signature strip)

Signature:

Date:

Cheques made payable to: **visual communication aid Ltd.**

Post to: **16 Northfield Terrace, Church Fenton, Tadcaster, LS24 9RQ**

Fax credit card payments to: **01937 558426** Tel: **01937 558426**

### By Post

Send your completed order form with payment by cheque or credit card to:  
vca Ltd 16 Northfield Terrace Church Fenton Tadcaster North Yorkshire LS24 9RQ

### On Line

Go to [www.visualcommunicationaid.com](http://www.visualcommunicationaid.com) for a secure online purchase.

### Pro-forma Invoice

If you require a pro-forma invoice to raise a company cheque please contact the sales team.

### By Telephone

Call **01937 558426** to speak to one of our customer service advisors.

Open Monday – Friday, 9.30am – 5.00pm excluding public holidays.

### Delivery

Please allow 3 to 4 working days for delivery, or up to 28 days delivery should an item be out of stock.

If you do not want to receive regular vca updates please tick here [ ] vca mailing is confidential and never divulged to other companies.



visual communication aid

PLEASE VISIT OUR WEBSITE FOR FURTHER INFORMATION ON NEW PRODUCTS

**T: 01937 558426**

[www.visualcommunicationaid.com](http://www.visualcommunicationaid.com)

# vca Order Form

Aluminium Clip Bedroom Frames	Price	VAT	Total	Qty	£	p
Double Bedroom Frame	13.65	2.73	16.38			
A4 Bedroom Frame	12.95	2.59	15.54			
A5 Bedroom Frame	10.95	2.19	13.14			
<b>Product</b>						
Personalised Menu Board (Please supply your logo)	120.00	24.00	144.00			
Personalised Menu Board (Please supply your logo) Plus both lots of Menu Cards	165.95	33.19	199.14			
Personalised Activities Board (Please supply your logo)	73.50	14.70	88.20			
Personalised Staff Board - 6 Pockets (Please supply your logo)	93.60	18.72	112.32			
Personalised Staff Board - 9 Pockets (Please supply your logo)	111.00	22.20	133.20			
Personalised Orientation Board (Please supply your logo)	144.00	28.80	172.80			
Menu Cards-Set 1 (Pack of 52 & 4 blanks)	33.50	6.70	40.20			
Menu Cards-Set 2 (Pack of 54 & 4 blanks)	33.50	6.70	40.20			
Menu Cards Combined (Pack of 106 & 8 blanks)	59.95	11.99	71.94			
Activity Cards (Pack of 10 & 2 blanks)	19.50	3.90	23.40			
Care Sector Book	16.99	Zero	16.99			
Menu Book	14.99	Zero	14.99			
Dementia Clock	31.00	6.20	37.20			
Puzzles - Single	16.65	3.33	19.98			
Puzzles - Box Set of 4	49.50	9.90	59.40			
Aquapaint	14.95	2.99	17.94			
Light Switch Covers - Pack of 36	49.50	9.90	59.40			
Past Times Chronicle - 15 different fronts	22.00	4.40	26.40			
Old Money - 120 Bank Notes	49.50	9.90	59.40			
Old Money - Coins	8.49	1.70	10.19			
<b>Signage 26cm x 26cm</b>						
Toilet	12.95	2.59	15.54			
Gents Toilet	12.95	2.59	15.54			
Ladies Toilet	12.95	2.59	15.54			
Disabled Toilet	12.95	2.59	15.54			

Please call  
customer service  
to discuss these  
orders

# vca Order Form

<b>Signage 26cm x 26cm</b>	<b>Price</b>	<b>VAT</b>	<b>Total</b>	<b>Qty</b>	<b>£</b>	<b>p</b>
En-suite	12.95	2.59	15.54			
Shower Room	12.95	2.59	15.54			
Bathroom	12.95	2.59	15.54			
Laundry Room	12.95	2.59	15.54			
Quiet Room	12.95	2.59	15.54			
Bedroom	12.95	2.59	15.54			
Garden	12.95	2.59	15.54			
Dining Room	12.95	2.59	15.54			
Lounge	12.95	2.59	15.54			
Wardrobe	12.95	2.59	15.54			
Conservatory	12.95	2.59	15.54			
TV Room	12.95	2.59	15.54			
Activities Room	12.95	2.59	15.54			
Sensory Room	12.95	2.59	15.54			
Hair Salon	12.95	2.59	15.54			
Courtyard	12.95	2.59	15.54			
Office	12.95	2.59	15.54			
Lift	12.95	2.59	15.54			
Stairs	12.95	2.59	15.54			
Stairs with Lift	12.95	2.59	15.54			
Reception	12.95	2.59	15.54			
Staff Room	12.95	2.59	15.54			
Kitchen	12.95	2.59	15.54			
<b>Signage 15cm x 15cm</b>						
Toilet	8.95	1.79	10.74			
Ladies Toilet	8.95	1.79	10.74			
Gents Toilet	8.95	1.79	10.74			
Disabled Toilet	8.95	1.79	10.74			
Shower Room	8.95	1.79	10.74			
En-suite	8.95	1.79	10.74			
Please Use Hand Gel	8.95	1.79	10.74			
Pull For Help	8.95	1.79	10.74			
Bathroom	8.95	1.79	10.74			

# vca Order Form

Arrow Signage	Price	VAT	Total	Qty	£	p
Bathroom Left Arrow	10.95	2.19	13.14			
Bathroom Right Arrow	10.95	2.19	13.14			
Bedroom Left Arrow	10.95	2.19	13.14			
Bedroom Right Arrow	10.95	2.19	13.14			
Dining Room Left Arrow	10.95	2.19	13.14			
Dining Room Right Arrow	10.95	2.19	13.14			
Garden Left Arrow	10.95	2.19	13.14			
Garden Right Arrow	10.95	2.19	13.14			
Lift Left Arrow	10.95	2.19	13.14			
Lift Right Arrow	10.95	2.19	13.14			
Lounge	10.95	2.19	13.14			
Lounge Left Arrow	10.95	2.19	13.14			
Lounge Right Arrow	10.95	2.19	13.14			
Patio Left Arrow	10.95	2.19	13.14			
Patio Right Arrow	10.95	2.19	13.14			
Sluice	10.95	2.19	13.14			
Toilet Left Arrow	10.95	2.19	13.14			
Toilet Right Arrow	10.95	2.19	13.14			
<b>Memory Lane Signs</b>						
Memory Lane	29.99	6.00	35.99			
High Street	29.99	6.00	35.99			
Church Road	29.99	6.00	35.99			

<b>Order Total</b>		
VAT		
Postage & Packaging	<b>4</b>	<b>95</b>
<b>Grand Total</b>		

We are constantly assessing our clients' needs and updating our product range based on the customer feedback we receive. To view our latest product range go to [www.visualcommunicationaid.com](http://www.visualcommunicationaid.com)

**Special Offer:** Subscribe to our e-newsletter and receive a **free** vca image

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